

# Tools for Schools Phase II - Indoor Air Quality

## Follow-up Action Plan for Physical Plant Operations



Pinewood Elementary

2811

78.8 74.3 496

Principal: Ms. Marie Goodrum

Walkthrough Date: 5/24/2005

Temp RH Co2  
Outside Measurements

Room	Priority	Responsible	Response	Recommendation
108B	1	Physical Plant Operations	Signs of water intrusion. Stained ceiling tiles.	Physical Plant Operations to evaluate for leaks and repair as appropriate.
109	1	Physical Plant Operations	Signs of water intrusion. Stained ceiling tiles.	Physical Plant Operations to evaluate for leaks and repair as appropriate.
112C	2	Physical Plant Operations	Humidity was slightly elevated at the time of assessment.	Physical Plant Operations to evaluate HVAC system for proper operation and repair as appropriate to lower humidity level.
113A	2	Physical Plant Operations	There are sinks on the west wall that are no longer in use and need to be removed or capped or water ran to prevent sewer odor.	Physical Plant Operations to evaluate as appropriate.
113B	2	Physical Plant Operations	Humidity was slightly elevated at the time of assessment.	Physical Plant Operations to evaluate HVAC system for proper operation and repair as appropriate to lower humidity level.
113E	2	Physical Plant Operations	Humidity was slightly elevated at the time of assessment	Physical Plant Operations to evaluate HVAC system for proper operation and repair as appropriate to lower humidity level.
117	1	Physical Plant Operations	Signs of water intrusion at South wall tackable wall surface.	Physical Plant Operations to evaluate for leaks and repair as appropriate.
119	2	Physical Plant Operations	Evaluate baseboard at entrance of doorway.	Physical Plant Operations to evaluate and repair/replace as appropriate.
120	2	Physical Plant Operations	Humidity was slightly elevated at the time of assessment.	Physical Plant Operations to evaluate HVAC system for proper operation and repair as appropriate to lower humidity level.
121	1	Physical Plant Operations	Signs of water intrusion. Stained ceiling tiles.	Physical Plant Operations to evaluate for leaks and repair as appropriate.
127	1	Physical Plant Operations	Sink is clogged.	Physical Plant Operations to evaluate and repair as appropriate.
129	2	Physical Plant Operations	Return register cover is missing.	Physical Plant Operations to evaluate and repair/replace as appropriate.
129A	1	Physical Plant Operations	Bathroom exhaust fan is not functioning properly.	Physical Plant Operations to evaluate and repair/replace as appropriate.
131A	1	Physical Plant Operations	Bathroom exhaust fan is not functioning properly.	Physical Plant Operations to evaluate and repair/replace as appropriate.

<b>Room</b>	<b>Priority</b>	<b>Responsible</b>	<b>Response</b>	<b>Recommendation</b>
133	2	Physical Plant Operations	Carpet was stained and worn.	Physical Plant Operations to evaluate and repair/replace as appropriate.
134	1	Physical Plant Operations	Signs of water intrusion. Leak identified.	Physical Plant Operations to evaluate for leaks and repair as appropriate.
135	1	Physical Plant Operations	Signs of water intrusion. Stained ceiling tiles above stove and by clock.	Physical Plant Operations to evaluate for leaks and repair as appropriate.
137	1	Physical Plant Operations	Signs of water intrusion. Tackable wall behind stove needs to be replaced.	Physical Plant Operations to evaluate for leaks and repair as appropriate.
138	1	Physical Plant Operations	Signs of water intrusion. Tackable wall (North) needs to be replaced.	Physical Plant Operations to evaluate for leaks and repair as appropriate.
139	1	Physical Plant Operations	Exhaust fan is not functioning properly.	Physical Plant Operations to evaluate and repair/replace as appropriate.
139	1	Physical Plant Operations	Bathroom exhaust fan is not functioning properly.	Physical Plant Operations to evaluate and repair/replace as appropriate.
141A	1	Physical Plant Operations	Exhaust fan is not functioning properly.	Physical Plant Operations to evaluate and repair/replace as appropriate.
144	1	Physical Plant Operations	No leaks identified. Signs of previous water intrusion as evidenced by stained ceiling tiles.	Physical Plant Operations to evaluate for leaks and repair as appropriate.
145	2	Physical Plant Operations	Humidity was slightly elevated at the time of assessment.	Physical Plant Operations to evaluate HVAC system for proper operation and repair as appropriate to lower humidity level.
155	2	Physical Plant Operations	Ceiling tiles and ceiling grid broken, damaged or missing.	Physical Plant Operations to evaluate and repair/replace as appropriate.
155	2	Physical Plant Operations	Carpet was stained and worn.	Physical Plant Operations to evaluate and repair/replace as appropriate.
305A	1	Physical Plant Operations	Exhaust fan is not functioning properly.	Physical Plant Operations to evaluate and repair/replace as appropriate.
306	2	Physical Plant Operations	Carpet was stained and buckled.	Physical Plant Operations to evaluate and repair/replace as appropriate.
309	1	Physical Plant Operations	Pests observed at the time of assessment.	Physical Plant Operations to initiate work order to evaluate pest issue within location and take appropriate action.
309	1	Physical Plant Operations	Pests observed at the time of assessment.	Physical Plant Operations to initiate work order to evaluate pest issue within location and take appropriate action.
358V	1	Physical Plant Operations	Temperature was elevated at the time of assessment.	Physical Plant Operations to evaluate HVAC system for proper operation.
401	1	Physical Plant Operations	Bathroom exhaust fan is not functioning properly.	Physical Plant Operations to evaluate and repair/replace as appropriate.
405	1	Physical Plant Operations	Signs of water intrusion by windows. Exterior window corner bead is split and separating.	Physical Plant Operations to evaluate for leaks and repair as appropriate.

Room	Priority	Responsible	Response	Recommendation
405	2	Physical Plant Operations	Window screens need to be replaced.	Physical Plant Operations to evaluate and repair/replace as appropriate.
405	2	Physical Plant Operations	Broken return air register.	Physical Plant Operations to evaluate and repair/replace as appropriate.
405	2	Physical Plant Operations	Carpet was stained and worn.	Physical Plant Operations to evaluate and repair/replace as appropriate.
406	1	Physical Plant Operations	Window does not close properly.	Physical Plant Operations to evaluate and repair as appropriate.
407	1	Physical Plant Operations	Signs of water intrusion. Tackable wall on north wall and above stove.	Physical Plant Operations to evaluate for leaks and repair as appropriate.
407	1	Physical Plant Operations	Window is stuck in open position.	Physical Plant Operations to evaluate and repair as appropriate.
440P	1	Physical Plant Operations	Dust and debris on HVAC coils.	Physical Plant operations to evaluate and clean HVAC coils.
440P	2	Physical Plant Operations	Bathroom exhaust fan is not functioning properly.	Physical Plant Operations to evaluate and repair/replace as appropriate.
752	1	Physical Plant Operations	Temperature was elevated at the time of assessment.	Physical Plant Operations to evaluate HVAC system for proper operation.
754	1	Physical Plant Operations	Pests observed at the time of assessment.	Physical Plant Operations to initiate work order to evaluate pest issue within location and take appropriate action.
852	1	Physical Plant Operations	Signs of water intrusion. Stained ceiling tiles.	Physical Plant Operations to evaluate for leaks and repair as appropriate.
852	1	Physical Plant Operations	Pests observed at the time of assessment.	Physical Plant Operations to initiate work order to evaluate pest issue within location and take appropriate action.
852	1	Physical Plant Operations	Pests observed at the time of assessment.	Physical Plant Operations to initiate work order to evaluate pest issue within location and take appropriate action.
852	2	Physical Plant Operations	Dust and debris on HVAC coils.	Physical Plant operations to evaluate and clean HVAC coils.
853	2	Physical Plant Operations	Dust and debris on HVAC coils.	Physical Plant operations to evaluate and clean HVAC coils.
854	1	Physical Plant Operations	Temperature was elevated at the time of assessment.	Physical Plant Operations to evaluate HVAC system for proper operation.
F149	1	Physical Plant Operations	Standing water in drain pan - AHU.	Physical Plant Operations to evaluate and repair as appropriate.